



## Your Next Event at Rose Cottage

There is no better place to have your function than at Rose Cottage. Rose Cottage has a range of great areas available for exclusive hire including The Glasshouse, The Shed, The Marquee and/or Back Deck, The Fernery and The Main Deck (one side or both) that are great venues for 21sts, Engagements, Christenings, Birthday Parties, Christmas Parties and Wakes (there is no hire fee payable for Wakes) etc. There is also a range of areas where tables can be reserved for your group at **NO CHARGE**.

The Glasshouse, The Marquee and The Shed function rooms can be hired at the following rates:

- Friday - \$400
- Saturday - \$600 (The Marquee is \$500 or \$400 without the bar)
- Sunday - \$110 per hour (including private bar staff)

The Marquee Deck and The Main Deck can be hired at the following rates:

- The Marquee Deck - \$200
- The Main Deck - One side \$300

The separate Deck and outdoor area off The Shed can be hired in conjunction with The Shed for an additional \$200.

The hire fee gives you access to the room from 4.30pm until 12 midnight and depending on what we have on during the day you may be able to get in a bit earlier to do any required decorating or preparation for your event. Bar staff can be provided from 6pm and last drinks are at 11.45pm. We also have a courtesy bus that runs on Friday and Saturday nights and Sunday afternoons. The bus runs within 20kms of Rose Cottage, so covers all of Tuggeranong, Queanbeyan, Jerrabomberra, Googong, Royalla and will do a drop off to the City at Mooseheads.

Recently, Rose Cottage has been taking bookings for 18<sup>th</sup> birthday parties. These bookings are taken under strict rules and the costs are as follows:

- The party must be held in a private room
- The room hire is \$600, irrespective of the night
- A \$500 fee is required for security staff
- There is also a \$500 refundable bond required
- Definitely no BYO alcohol
- A list of attendees will need to be provided, with any guests aged under 18 years to be identified
- The young person and at least one parent/guardian will need to meet with Management to discuss the event.

Management reserves the right to change the policy on hosting 18<sup>th</sup> birthday parties at short notice.

## 'THE GLASSHOUSE'

'The Glasshouse' function room includes seating for up to 80 people, standing room for more and your own private bar, bar attendant and private bathrooms.

'The Glasshouse' is a great room for any occasion. It can be "dressed to impress" for a wedding or is equally impressive for a rockin' party or a more quiet subdued gathering. The room has a great ambience and a very cosy feel. It has an awesome fireplace that is a huge bonus (and very popular) during the winter months, together with two plasma TVs that can be used for photos etc if required (all cables, laptops etc, including know how, will need to be provided by you). There is a sprinkling of fairy lights that can be utilised, a great surround sound system or room for a DJ or band (we would recommend not more than a 5 piece band).



If you would like to inspect 'The Glasshouse' for your upcoming function make a time to meet with Mark or Matt and they will be more than happy to show you around.

## 'THE SHED'

'The Shed' function room includes seating for up to 110 people, standing room for more and your own private bar, bar attendant and private bathrooms.



This is our most popular "party room" and some great nights have been had at 21sts, Engagements, Birthday parties and Christmas parties. The 'Shed' has a plasma TV, a large projector screen, a stage (for your DJ or band) and a blu ray surround sound system that can be used if required (all cables, laptops etc, including know how, will need to be provided by you).

Although 'The Shed' is seen as the party room it has also been the venue for some spectacular weddings. This room can be transformed from your country style room, with lots of wrought iron and timber into a truly beautiful wedding venue.

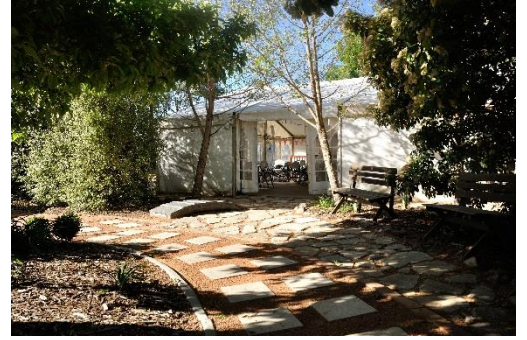
If you would like to inspect 'The Shed' for your upcoming function make a time to meet with Mark or Matt and they will be more than happy to show you around.

## 'THE MARQUEE'

'The Marquee' function area includes seating for up to 60/70 people, standing room for more and can have your own private bar and bar attendant if required.

The 'Marquee' has two gas heaters and a plasma TV.

It is located adjacent to the sand pit and 'Stones Corner', a very popular summer



sitting area under the big trees. This gives you the option of a covered area where you can still keep an eye on the kids and an outdoor area if weather permits. A large rustic deck is adjacent to the Marquee which doubles as a great spot for a wedding ceremony with its own unique open air "chapel".

The deck can be hired independently or as part of the

Marquee hire. Ask about the rates for this option. This area can be hired either with, or without the bar operating.



## 'THE MAIN DECK'

'The Main Deck' can be hired exclusively for your event. You have the option of hiring one side (left or right of the dance floor) or the entire area. The Deck is completely under cover and has bistro type blinds, gas heaters and recycled timber tables. This area is where most of our bands play. There is no bar attached to this area but the public bar is close by and we can arrange bar tabs and wrist bands if required.



If you would like to inspect either of these areas for your upcoming event make a time to meet with Mark or Matt and they will be more than happy to show you around.

## BEVERAGES

Rose Cottage does not usually offer fixed price beverage packages. We can provide bar tabs that can be arranged either before the day or on the night. If you are not in a private room, this can still be arranged and we will provide your guests with wrist bands to identify them to our staff.

Packaged food and beverage packages can be provided for larger corporate events. Please let us know if you are interested in such an event.

**PLEASE NOTE:** We are fully licensed, so under no circumstances, can alcohol, that has been purchased elsewhere, be brought onto the premises.

## FOOD

We can provide buffet style catering starting at \$40 per head\*\*. There are a range of options and prices to suit all requirements (see the attached menus). If you would like something more casual we can provide finger food platters ranging from \$50 to \$100\*\* (for 6-10 people as finger food) each or a variety of our very popular pizza. See the 'Platters and Pizza' menu to view the available options.

**PLEASE NOTE:** Our food license does not permit food to be brought onto the premises that is not prepared in our kitchen. This is with the exception of cakes and items such as potato chips, nuts, crackers, lollies, cakes, popcorn and pretzels. Please advise if any of your guests have specific dietary needs as we can cater for all requirements.

If you decide to book your function at Rose Cottage we require you to pay the full room hire fee to confirm the booking and require final numbers and payment for catering at least two weeks prior to your event. We will also require you to sign an agreement outlining the terms and conditions of your hire. **PLEASE NOTE:** If you change your mind after you have paid your deposit, you will incur a cancellation fee as outlined in the 'Terms and Conditions'. **Look forward to seeing you at Rose Cottage!**

## TERMS AND CONDITIONS

**Confirmation** – If you wish to proceed with your function booking, the full hire fee must be paid to Rose Cottage to confirm the booking. Until the hire fee is received, Rose Cottage reserves the right to book and allocate the venue to another client.

**Guarantee of Payment** – The contract signatory is personally liable to pay all moneys in full to Rose Cottage. Where an invoice has been addressed to another person, company or entity, personal liability remains the responsibility of the contract signatory.

**Method of Payment** – Payment can be made by cash, direct debit, cheque or credit cards. We accept Visa and MasterCard only.

**Cancellation** – In the event of cancellation, the following terms apply. Rose Cottage requires written notice (email: [info@rosecottagecanberra.com](mailto:info@rosecottagecanberra.com)) of any cancellation or postponement. Events postponed must be held within 6 months of the original event date. Cancellations more than 6 calendar months before the event will incur a \$50 admin charge, cancellations between 1 and 6 calendar months will incur a 50% fee and cancellations within 1 month of your function will receive no refund##.

**Confirmations** – Final guest numbers and payment for food requirements is required 2 weeks prior to your function. Once final numbers have been confirmed, any reduction in catering requirements will not result in a refund or re-allocation of moneys already paid.

**Entertainment** – Clients must advise Rose Cottage of any planned entertainment or performances at their function. Rose Cottage reserves the right to reduce volume and timing of entertainer/performance, keeping in line with venue and regulatory requirements.

**Alcohol consumption/behaviour** – As a licensed premises, Rose Cottage is obliged to refuse the supply of alcohol to patrons who appear to be intoxicated and reserves the right to ask the intoxicated or disorderly patrons to leave the premises at any time. Our staff are trained to identify under age drinkers and Rose Cottage reserves the right to request proof of age before serving alcoholic beverages to guests. There will be no tolerance for alcohol brought onto the premises from elsewhere. Guests identified as under age drinkers or bringing unlawful alcohol onto the premises will be asked to leave and you will be advised. A second occurrence of such events will see the function cancelled. There will be no refund if the function is terminated early due to misconduct.

**Responsibility** – Rose Cottage does not accept responsibility for the loss of or damage to clients and their guest's property, including hired equipment or personal property left prior, during or after a function. The signatory is financially responsible for any damages to Rose Cottage property and hired equipment brought in by clients, guests or outside contractors prior to, during or after a function. Rose Cottage has the right to request a refundable security deposit from the client. Rose Cottage has the further right to refuse the full refund of the security deposit if repairs are required to Rose Cottage property damaged prior to, during or after the function.

### **Prices**

All prices are current and subject to change without notice. Prices are inclusive of GST.

ROSE COTTAGE BAR, BISTRO & FUNCTION CENTRE

POSTAL: PO Box 7121 Karabar NSW 2620

ADDRESS: 1 Isabella Drive, Gilmore ACT 2905

PHONE: (02) 6260 1314

EMAIL: [info@rosecottagecanberra.com](mailto:info@rosecottagecanberra.com) WEB: [www.rosecottagecanberra.com](http://www.rosecottagecanberra.com)

ABN: 86 146 671 712

## At the discretion of the management

## PLATTERS AND PIZZA MENU

We can provide a range of platters ranging from \$50 to \$100 each (for 6-10 people as finger food).

**The Cold Platter:** Dried fruits, 2 x dips, 2 x cheeses, pickled onions, gherkins, cabanossi, nuts, crackers and 3 varieties of fresh seasonal fruit\*. These platters always look terrific. **\$90 each**



**The Basic Hot Platter:** Curry puffs, spring rolls, calamari, chicken nuggets, chicken/beef dim sims, salt and pepper squid and spinach and fetta triangles\*. Our most popular platter. **\$80 each**



The following can be prepared as individual platters:

- **Honey Soy Chicken Drumettes** **\$80 each**
- **Mini Quiches** – variety including vegetarian **\$80 each**
- **Prawn Cutlets** –breaded, served w/lemon & tartare **\$90 each**
- **Fresh Prawns** – served on ice w/lemon wedges & seafood sauce **\$100 each**
- **Chicken Kebabs** –seasoned with red & green capsicum **\$90 each**
- **Beef Kebabs** – seasoned with red & green capsicum **\$90 each**
- **Chicken and Chorizo Kebabs** **\$90 each**
- **Garlic Prawn Kebabs** **\$100 each**
- **Mixed Sandwich Platter** **\$70 each**
- **Prawn Cutlets and Salt & Pepper Squid** **\$80 each**
- **Vegetarian Platter** – Seasoned vegetable kebabs, vegetable curry puffs and spinach & fetta triangles **\$80 each**
- **Kid's Platter** – Party pies, sausage rolls, chicken nuggets and chips served with tomato sauce **\$50 each**
- **Individual Food Cones** – Fish & Chips, Calamari & Chips  
Or Prawn Cutlets & Chips, served on trays of 20 w/lemon **\$80 each**
- **Mini Gourmet Hot Dogs** – served with sides of bacon, onion, grated cheese, tomato sauce and mustard **\$80 each**



## PIZZAS – \$18 each

Choose pizzas from the following range:

- *Hawaiian* – ham, pineapple and mozzarella cheese
- *Chicken Hawaiian* – chicken, pineapple and mozzarella cheese
- *Pepperoni* – lots of pepperoni and mozzarella cheese
- *Spicy Italian* 🌶️ – olives, anchovies, pepperoni, chillies and mozzarella cheese
- *Supreme* – olives, anchovies, pepperoni, cabanossi, mushrooms, onion, pineapple, capsicum and mozzarella cheese
- *Vege Delight* – olives, onion, mushrooms, pineapple, capsicum, garlic, oregano, mozzarella cheese and a swirl of ranch dressing
- *Meat Lovers* – pepperoni, bacon, cabanossi, onion and mozzarella cheese with BBQ sauce swirl
- *BBQ Chicken* – BBQ sauce, chicken, onion, bacon and mozzarella cheese
- *Hot Dog Pizza* – pepperoni, bacon, cabanossi, onion, tomato sauce and American mustard
- *True Blue* – bacon, egg, onion on BBQ sauce and mozzarella cheese
- *Chicken Pesto* – chicken, bacon, fresh tomato, pesto, garlic and mozzarella cheese
- *Tandoori Chicken* – tandoori chicken, Spanish onion and mozzarella cheese topped with Greek yoghurt
- *The Cottage* – chicken, avocado, bacon with a swirl of ranch dressing
- *Mexican* – pepperoni, chilli flakes, capsicum, onion, jalapenos, sour cream, guacamole and corn chips

We can also prepare 'Grazing Tables' for your event. They can be made to suit your requirements. The table featured was prepared at a cost of \$495.





## BUFFET MENUS

A minimum of 30 adult guests are required for the buffets and children aged 4 -10 will be charged at half price and under 4 are free. If you are having a cake and you would like our staff to cut and serve your cake, the cost of cakeage is \$2 per head. Alternatively we are more than happy for you to bring your own knife, plates etc and there is no charge.

### ROAST BUFFET - \$45 PER HEAD

Choose 2 meats and 4 fresh salads and/or vegetables from the selection below:

#### Meat Options

- Pork, Beef, Chicken

#### Salads and/or Vegetables

- Roast Potatoes
- Roast Pumpkin
- Duo of Beans and Carrots
- Mixed Vegetables (carrots, cauliflower, broccoli)
- Creamed Potatoes
- Garden Salad
- Creamy Potato Salad
- Chef's Pasta Salad
- Coleslaw

All buffets are served with bread rolls, gravy, apple sauce (for pork), balsamic dressing, mustard and salt/pepper.

### BBQ BUFFET - \$45 PER HEAD

Your buffet includes the following:

- 300g Steaks
- Choice of house made Chicken Kebabs, Beef Kebabs, Garlic Prawn Kebabs or Roast Chicken
- Sausages and sautéed onions

Then your choice of 4 of the following:

- Roast Potatoes
- Roast Pumpkin

- Duo of Beans and Carrots
- Mixed Vegetables (carrots, cauliflower, broccoli)
- Creamed Potatoes
- Garden Salad
- Creamy Potato Salad
- Chef's Pasta Salad
- Coleslaw

All buffets are served with bread rolls, balsamic dressing, mustard and salt/pepper.

### **COTTAGE BUFFET - \$45 PER HEAD**

- Hot Carved Turkey
- Home Made Beef Kebabs
- Home Made Vegetable Kebabs
- Honey Soy Chicken Drumettes
- Cold Carved Leg Ham
- Garlic Infused Roast Potatoes
- Fresh Garden Salad
- Chef's German Style Potato Salad
- Coleslaw

All buffets are served with bread rolls and condiments (tomato/BBQ/cranberry sauce, balsamic dressing, hollandaise sauce and gravy)

### **DESSERT**

Dessert can be added to any of the above buffets for \$10 per head: You can select from 2 of the following options and it will served to your table (alternate service):

- Blueberry Cheesecake;
- New York Cheesecake;
- House Made Chocolate Brownies; or
- Individual Pavlovas;

All served with cream.



## FUNCTION BOOKING CONTRACT

Day/Date of Function: .....

Type of Event: .....

Contact Person and Number: .....

Email Address: .....

Hired Room/Area and Start/Finish Time: .....

How many guests are attending: .....

What type of catering do you require? .....

Do any of your guests have special dietary requirements, if yes, how many and what type? .....

Are you having a bar tab on the night? .....

Are you hiring anything extra from us, ie tablecloths? .....

Do you require any additional facilities, ie TVs, present table? .....

Is there anything else you think we should know? .....

I have read the 'Terms and Conditions' of the hire at Rose Cottage and accept that I am responsible for any damage to premises and for the conduct of my guests.

.....  
 Name of hirer (printed)

.....  
 Signature of Manager

.....  
 Date

.....  
 Signature of hirer